

STORING YOUR POV FOR DEPLOYMENT

**DOL, TRANSPORTATION
DEPLOYMENT OPERATIONS**

AS OF 13 SEPTEMBER 2011

POV STORAGE FOR DEPLOYMENT PROCEDURES

DEPLOYMENT

1. Prior to deployment, a memorandum signed by the Company Commander or S1 must be forwarded to FSGA POV Storage Facility Manager, listing the individual(s) authorized storage of POV with SSN, vehicle VIN, and date vehicle will be turned in for storage. (See Attachment #1)
2. **Only one POV per deployable soldier/civilian can be stored at Ft. Stewart/HAAF (FSGA/HAAF) POV Storage Facility.**
3. POV Storage authorization memorandum can be faxed to 767-3318, e-mail to Leonardo.maldonado@us.army.mil or hand carried to the FSGA POV Storage Facility located at Bldg S1346 Ft. Stewart, Georgia 31314.
4. Upon receipt, the memorandum will be review and approved by FSGA POV Storage Manager.
5. **Soldiers are required to turn in their own vehicles to the Storage Facility unless the soldier, in a Power of Attorney, appoints another individual.**
6. Transportation support from the storage facility back to the unit area can be coordinated through the DOL Transportation Cell for groups of 15 or more soldiers. Coordination for this support can be arranged by contacting Mr. Maldonado at (W) 767-3315, (C) 210-2738 or Mr. Fell at (W) 767-9862, (C) 210-0027.
7. To expedite storage turn-in process, individual soldiers / civilians should complete the POV Storage Facility Vehicle In-Processing Form prior to turning in their vehicle. (See Attachment #2)
8. Individual soldiers, approved for storage of their POV, should coordinate directly with the FSGA POV Storage Facility Manager at (W) 767-3315, (C) 912-210-2738 or 767-9862 and schedule an appointment regarding the turn-in of their vehicle or change in scheduled date.
9. A joint inspection between the Soldier and FSGA POV Storage Manager will be performed prior to turn over of the vehicle for storage. (See Attachment #3)

REDEPLOYMENT:

1. Upon redeployment, individual soldiers/civilians should contact the POV Storage Facility directly to arrange pickup of their vehicles (767-3315/9862). Prior coordination of date and time is recommended to ensure POV Storage Facility is open for vehicle pickup.
2. Upon redeployment, transportation support for 15 or more soldiers can be arranged through the DOL Transportation Cell by Rear Detachment Commanders prior to scheduled redeployment date/time.
3. Soldiers are required to bring their Military ID Card for identification to pick up their POV and should bring copies of all documentation provided at time of storage (to include Joint Inspection Sheet). Soldier should also have a valid driver's license and proof of insurance. Any new damages noted after original Joint Inspection will be annotate. Claims will be done throughout the individual and FSGA JAG Office.
4. FSGA POV Storage Facility will provide jump-starts to any vehicle that cannot start on its own. The Storage Facility is not responsible for any bad batteries or tires.

**POC FOR FURTHER INFORMATION IS FSGA POV STORAGE MANAGER,
FSGA – MR. MALDONADO, 767-3315, 912-210-2738 or MR. FELL, 767-9862, 912-210-0027**

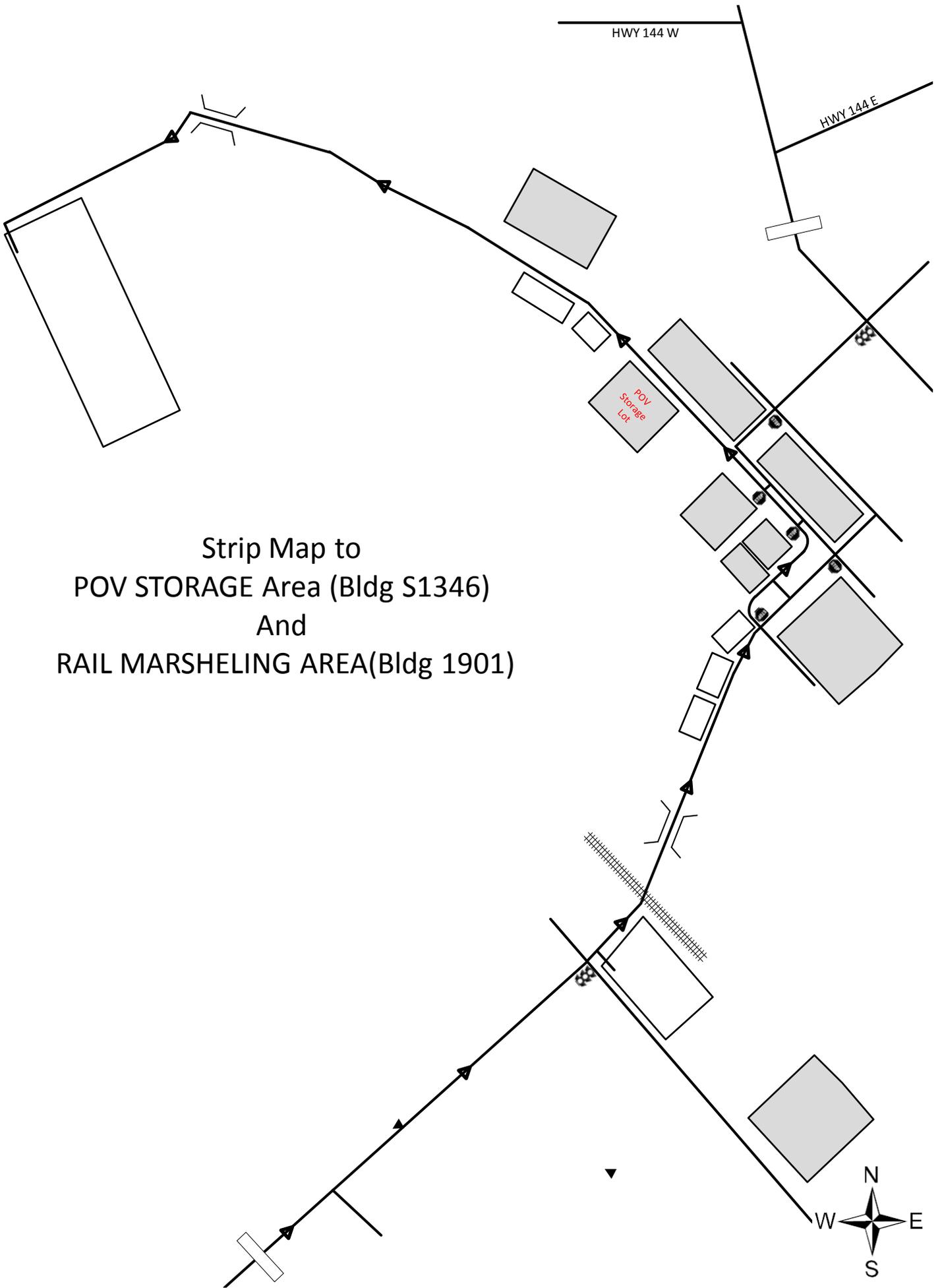
REQUIREMENTS FOR SPECIAL STORAGE OF ONE POV

Soldier/Civilian

- A - Copy of Deployment Orders
- B- Proof of Insurance
- C- Vehicle Registration
- D- Valid Driver License
- E- Military ID Card or Government Civilian ID Card
- F- Power of Attorney (If not turn in by Owner)
- G- Vehicle should be clean for Joint Inspection
- H- A complete set of keys to include gas cap

NOTE: IAW FSGA INSTALLATION/DOL SOP, SOLDIERS/CIVILIANS ARE NOT ALLOWED TO TAKE POV OUT OF STORAGE DURING R&R STATUS.

**POC FOR FURTHER INFORMATION IS FSGA POV STORAGE MANAGER,
FSGA – MR. MALDONADO, 767-3315, 912-210-2738 or MR. FELL, 767-9862, 912-210-0027**



Strip Map to
POV STORAGE Area (Bldg S1346)
And
RAIL MARSHELING AREA(Bldg 1901)

DIRECTIONS TO POV STORAGE FACILITY

From Fort Stewart

Turn into McFarland Ave heading toward the Fuel Point
Pass 15th St and McFarland Ave intersection turn left and right into FS Road 40 (Tank Trail).
Travel 1/8 Mile. "POV STORAGE FACILITY" will be on your left.

From Hunter Army Airfield

Take Abercorn Extension towards I-95 South.
Get off on exit 90 and turn right at the stop light into Hwy 144 to FSGA.
Travel approximately 20 miles and turn left onto Gate 5.
Travel approximately 1/8 miles turn into 18th Street, pass intersection of Wilson and 18th St.
Take the sharp curve to the left and make a right turn and another right into FS Road 40 (Tank Trail) Travel 1/8 mile. "POV STORAGE FACILITY" will be on your left.

NOTE: POV Store Facility is located before FS Fuel Point.

(Office Symbol)

(Date)

MEMORANDUM FROM (Unit/Organization)

MEMORANDUM FOR Deployment Operations, POV Storage Manager

SUBJECT: POV STORAGE

1. Soldier(s) / Civilian(s) listed below will deploy in support of (Operation) and are authorized storage of their POV for the duration of their deployment

NAME:

RANK:

SSN:

ORGANIZATION:

VEHICLE VIN #:

PERMANENT MAILING ADDRESS:

(POV WILL NOT BE STORED IF WE DO NOT HAVE THIS ADDRESS)

2. (Soldier's name) will deliver POV to the storage lot on (date).
3. Point of contact for this request is _____, phone 767-0000.

Company Commander

NOTE: Memorandum can list multiple soldiers/civilians from one unit with all required information. ONLY ONE POV CAN BE STORED PER SOLDIER/CIVILIAN.

Attachment #1

FSGA POV STORAGE FACILITY
 FS Road 40 (Tank Trail) BLDG S-1346
 FORT STEWART, GA 31301
 TEL: (912) 767-3315, FAX 767-3318
leonardo.maldonado@us.army.mil

VEHICLE IN-PROCESSING FORM

Last Name		First Name		Middle Name	Suffix	Social Security Number	
Birth Date	Street Address			Home Phone	Work Phone	Email Address	
City		State	Postal Code	NOK Name		NOK Street Address	
NOK City		NOK State	NOK Postal Code	NOK Phone		Emergency Contact Name	
Emergency Contact Phone		Company		Battalion	Brigade	Division	Unit Phone
Make	Model	Year	Color	VIN			
License Tag Number	License Tag State	License Tag County		License Tag Expiration	Post Decal Number	Post Decal Issuer	
Post Decal Expiration	Insurance Company		Insurance Agent	Insurance Policy Number		Insurance Policy Expiration	
Remarks:							
The above information is true and accurate to the best of my knowledge.					Signature		
Inventory Location	Checked in by	In Miles	Date Checked In	Checked Out By	Out Miles	Date Checked Out	

VEHICLE INSPECTION CHECKLIST

Last Name _____ First Name _____

VIN: _____

FRONT		
Lights	Check for damaged or missing lights/lenses (scratches, cracks, breaks, etc.)	
Bumper / Grill	Check for damaged bumper/grill (dents, scratches, cracks, breaks, etc.)	
Hood	Check for damaged hood (dents, scratches, cracks, breaks, etc.)	
Windshield	Check for damaged windshield (scratches, cracks, breaks, etc.)	
LEFT SIDE		
Front tire / wheel	Check tire and wheel condition (scratches, cracks, gouges, missing hub caps, etc.)	
Front quarter panel	Check for damaged or missing side marker lights/lenses (dents, scratches, cracks, breaks, etc.)	
Front door / window	Check for damaged front door and window (dents, scratches, cracks, breaks, etc.)	
Rear tire / wheel	Check tire and wheel condition (scratches, cracks, gouges, missing hub caps, etc.)	
Rear door / window	Check for damaged front door and window (dents, scratches, cracks, breaks, etc.)	
Rear quarter panel	Check for damaged or missing side marker lights/lenses (dents, scratches, cracks, breaks, etc.)	
REAR		
Lights	Check for damaged or missing lights/lenses (scratches, cracks, breaks, etc.)	
Bumper	Check for damaged bumper (dents, scratches, cracks, breaks, etc.)	

REAR (CONTINUED)		
Trunk Lid	Check for damaged trunk lid (dents, scratches, cracks, breaks, etc.)	
Rear Window	Check for damaged window (scratches, cracks, breaks, etc.)	
RIGHT SIDE		
Rear tire / wheel	Check tire and wheel condition (scratches, cracks, gouges, missing hub caps, etc.)	
Rear quarter panel	Check for damaged or missing side marker lights/lenses (dents, scratches, cracks, breaks, etc.)	
Rear door / window	Check for damaged front door and window (dents, scratches, cracks, breaks, etc.)	
Front tire / wheel	Check tire and wheel condition (scratches, cracks, gouges, missing hub caps, etc.)	
Front door / window	Check for damaged front door and window (dents, scratches, cracks, breaks, etc.)	
Front quarter panel	Check for damaged or missing side marker lights/lenses (dents, scratches, cracks, breaks, etc.)	
INTERIOR		
Front dash	Check for damaged front dash (dents, scratches, cracks, breaks, etc.)	
Front seats	Check for damaged front seats (tears, scratches, cracks, breaks, etc.)	
Rear seats	Check for damaged front seats (tears, scratches, cracks, breaks, etc.)	
Rear deck	Check for damaged rear deck (dents, scratches, cracks, breaks, etc.)	
Carpeting	Check for damaged carpeting (tears, scratches, cracks, breaks, etc.)	

MISCELLANEOUS ITEMS

Roof	Check for damaged roof (dents, scratches, cracks, breaks, etc.)	
Antenna	Check for damaged or missing antenna	

REMARKS:

Inspector's Signature	Date	Owner's Signature	Date
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