

## BY- LAWS

The Sergeant Audie Murphy Club Fort Stewart Chapter

“Marne Chapter”

### ARTICLE I ADOPTION OF BY-LAWS

These by-laws are adopted and may be demanded in accordance with Article IX, Section 2 Constitution.

### ARTICLE II

Duties of the SAMC Marne Chapter Treasurer:

- a. Responsible for fund custody, accounting and documentation.
- b. Report quarterly to the appropriate military or civilian supervisor concerning the fund's existence and purpose, financial status, or upon occurrence or suspicion of irregularities associated with the fund. A copy of this financial report will be provided to DMWR annually or upon change of SAMC Marne Chapter treasurer or change of President.
- c. Keep a fair and accurate report of all members' dues.

Duties of the SAMC Marne Chapter President:

- a. SAMC Marne Chapter president will preside at all general membership and governing council meetings. The president shall only vote to break a tie.
- b. Ensure the By-laws are upheld.
- c. Call membership meetings.
- d. Appoint all committee chairpersons.
- e. Serve as an ex-officio member of all committees.

Duties of the SAMC Marne Chapter Vice-President:

- a. Assist the president and perform the duties of the president in the presidents' absence.
- b. Assume the duties of the president should the office become vacant.
- c. (ADD) Keep and maintain the attendance roster for all monthly meetings.

Duties of the SAMC Marne Chapter Secretary:

- a. Keep a record of the SAMC Marne Chapter council.
- b. Keep a record of the SAMC Marne Chapter general meetings.
- c. Maintain a permanent file of all records pertaining to the SAMC Marne Chapter.
- d. Write all correspondence for the SAMC Marne Chapter.
- e. Notify members as to time and place for meetings.
- f. Maintain adequate insurance to protect the SAMC Marne Chapter against public liability claims, property damage claims, or other legal actions arising from any SAMC Marne Chapter activities, or one or more of the SAMC Marne Chapter members acting on its behalf.

Duties of the SAMC Marne Chapter Historian:

- a. Chronicle and maintain the history of the SAMC Marne Chapter.

Duties of the Public Affairs Representative:

- a. Coordinate all publicity, advertising, and protocol for dignitaries.
- b. Conduct liaison with all outside agencies and the general public.
- c. Perform the duties of parliamentarian at all meetings.
- d. (ADD) Ensure the Chapter's website is maintained and up to date regarding events.

ARTICLE III  
MEMBERSHIP ELIGIBILITY, RESIGNATIONS

Section 1. The SAMC Marne Chapter fully supports the Fort Stewart policy on equal opportunity, and will not discriminate in membership eligibility on the basis of race, color, religion, national origin, or sex. The SAMC Marne Chapter will neither propagate extremist activities nor advocate violence against others or the violent overthrow of the government. The SAMC Marne Chapter will not seek to deprive individuals of their civil rights. Membership in the SAMC Marne Chapter is voluntary. All individuals who have been previously inducted into

the Sergeant Audie Murphy Club or the Sergeant Morales Club are eligible for regular membership.

Section 2. All active Component Army, Army Reserve and Army National guard NCOs in the rank of Corporal through Sergeant First Class are eligible for selection. (See FORSCOM Reg. 215-7/TRADOC Reg. 600-14)

Section 3. Selection into the Sergeant Audie Murphy Club requires successful completion of four phases (three phases for TRADOC). (See FORSCOM Reg. 215-7/TRADOC Reg. 600-14)

- a. Phase I - Commander's Evaluation/Nomination:  
Unit commanders who recommend NCOs for membership in the SAMC will screen and evaluate candidates prior to appearance before the initial selection board.
- b. Phase II - Performance Test:  
The SAMC Performance Test is based on recorded accomplishments of both candidates and subordinate soldiers and must be attached to the commander's evaluation.
- c. Phase III – Initial Selection Board:  
Conducted at unit level under the direction of the unit's senior NCO. The board will be comprised of voting members senior to the candidate and will include at least one voting member of the same sex as the candidate being considered.

A numerical vote will determine if a candidate should continue in the selection process and be scheduled to appear before the final selection board.

Only those candidates successfully completing Phase 1, Phase 2 and Phase 3 will appear before a final board. The board will determine through a question and answer system if the candidate has reached a level of knowledge in a range of subject matter which warrants induction into the SAMC (outlined in the SAMC board Work Sheet)

Quotas are not established. Selection boards will not select nominees if they do not meet the required standards of excellence.

- d. Phase IV – Final Selection Board:  
Will be comprised of the subordinates command installation: Command Sergeant Major as president, three or more Command Sergeants Major or Sergeants Major appointed by the president, and a recorder without vote.

At least one board member must be of the same sex as the candidate being considered. The board may be reduced by one Sergeant Major when replaced by a SAMC voting member senior to the candidate being considered.

Will determine, through a question and answer system, if the candidate has reached a level of knowledge in a range of subject matters which warrants induction into the SAMC.

Quotas will not be established. The final selection board will not select candidates if they do not meet required standards.

Section 5. Active duty officers and CSMs who demonstrate the leadership qualities and attributes of those inducted into the SAMC Marne Chapter can be recommended for honorary membership by the Division Command Sergeant Major. Honorary membership will be granted upon the majority vote of those regular members present and the Division Command Sergeant Major. A membership certificate and 2-star letter will be awarded to honorary members.

Section 6. Non-DOD personnel who are not otherwise eligible to become regular or honorary members but support the aims and objectives of the SAMC Marne Chapter, may be recommended and granted associate membership following the same procedures for honorary membership.

Section 7. Any regular member may be removed from the membership roll for conduct unbecoming of a member, upon recommendation by the individual's commander. Members removed from the roll will be notified by mail.

Section 8. SAMC inductees past and present are not considered a member if their monthly dues are not paid will not be considered part of the general membership.

#### ARTICLE IV ELECTIONS AND VOTING

Section 1. Elections shall take place annually (October) in accordance with Article VIII, Section 2-Constitution.

- a. The SAMC Marne Chapter counsel will be elected for a period of 1 year.
- b. The SAMC Marne Chapter counsel shall be elected by secret ballot.
- c. The SAMC Marne Chapter Advisory counsel will consist of all the Sergeant Majors within the club with one volunteering to be the counsel head.

Section 2. Voting:

- a. General member shall have one vote.
- b. At all meetings, all votes shall be via voice.
- c. Proxy voting and absentee voting is authorized with the proper paperwork, at the time of elections.

ARTICLE V  
DUES AND FEES

Section 1. Dues in the amount of \$3.00 will be paid monthly by each member of the Marne SAMC starting the month after their induction or following the month they arrive on Fort Stewart. All general members must have their dues paid to be in "good standing".

ARTICLE VI  
ADOPTION

These By-Laws were adopted by a majority vote of the active membership on DATE 18 Feb 09

Signature and Date  
**SAMC Marne Chapter President**

Signature and Date  
**SAMC Marne Chapter Secretary**