

Restricted Installation Driving Privileges Packet

- *Copy of Valid Drivers License
- Copy of any court or DMV paper work (*Court finding, pleas, or reinstatements*)
- *Memorandum requesting restricted driving privileges (*List on memorandum locations in which you need access to, i.e. PX, Commissary, Hospital, etc.*)

Memorandum must be signed by one of the following

- a. Your Commander (O5 or above) (*Military*) (**O6 or above for DUIs**)
- b. Your Director (GS12 or above) (*Government Civilian*)
- c. Your COR or COTR (*Contract Employees*)
- d. By individual requester (*Family members or others not meeting above criteria*)

Once complete turn packet into the DES Police Admin Office, for further processing

***Indicates required documents** (*This coversheet must accompany packet*)

Name: _____

Address: _____

Phone Number: _____

E-Mail: _____

You will be contacted once your process is complete

**Your installation driving privileges are not restored until you receive completed paperwork from the DES; failure to follow instructions could result in loss of restricted privileges and or additional time added to our original suspension.

Point of Contact:

<u>FSGA</u> Police Admin Services 912-767-6592
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<u>HAAF</u> Police Admin Services 912-315-5250
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