

SINGLE SOLDIER

Pre-Deployment Checklist



Automotive:

- ◇ Special Power of Attorney (POA) for authorized person to maintain vehicle.
- ◇ Proper, periodic maintenance up-to-date (oil change, lubrication, tune-up, fluid levels)
- ◇ Equipment in good condition (brakes, tires, battery, lights)
- ◇ Insurance policy adequate (liability, medical, uninsured motorist, damage to automobile)
- ◇ Vehicle registration/license (on post and state) and renewal dates current/known
- ◇ Authorize person has automotive papers (tire warranty, battery guarantee, insurance policy)
- ◇ Authorized person has automobile information: warranties/guarantees in effect and from whom; maintenance schedule; where car keys and spares are located
- ◇ Are you eligible for a discount on car insurance if your car is in storage

Family:

- ◇ Unit has the complete current address and telephone number for your family, along with the names, addresses and telephone numbers of one or two relatives, neighbors or friends who will know where your family is located
- ◇ Provided the Soldier and Family Readiness Group contact information for family and/or significant others
- ◇ Does your family know how to get in contact with you (know rank, social security number and unit, unit contact information, American Red Cross, mailing address)
- ◇ Does your family know what is authorized for care packages and how to send them

Financial:

- ◇ Special Power of Attorney (POA) for authorized person to maintain accounts and handle financial matters (bills, bank account, credit cards, loans)
- ◇ Authorized person is aware of account status (amount owed, monthly payment dates, address and phone numbers of creditors)
- ◇ Visit Financial Readiness for investment opportunities available while on deployment

Legal:

- ◇ General Power of Attorney allowing authorized person to handle legal matters, sign your name and do the things you could do if you were actually present
- ◇ Authorized person has the name, address and telephone number of your private or military attorney or legal advisor
- ◇ Current will to specify how you want your property handled and distributed
- ◇ Authorized person has copies of all insurance policies, along with the name and telephone number of your insurance agent(s)
- ◇ Is the correct person listed as beneficiary on your SGLI paperwork and DD Form 93
- ◇ If needed, Family Care Plan is current and operational

Security/Safety:

- ◇ Is your home secure
- ◇ Your smoke detector is working and has new batteries
- ◇ Fire extinguishers are charged and in good working condition
- ◇ Window and door locks are sufficient and in working order
- ◇ Outdoor lights are in working order and/or motion detectors are operational
- ◇ Is stereo equipment, electronics, etc secure

Pets:

- ◇ Special Power of Attorney for authorized person to care for and make decisions regarding your pet
- ◇ Medication, shot records, appointments and veterinarian's telephone number are readily available

General:

- ◇ Completed/Updated your Single Soldier Survey
- ◇ Establish allotments for bills (auto, insurance, credit cards)
- ◇ If your family member's native language is not English, have you made arrangements for communication in their native tongue (Military One Source, Multi-Cultural Program)

www.stewart.army.mil

**Fort Stewart/Hunter Army Airfield
DEPLOYMENT READINESS PROGRAM**

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